

APPLICATION FOR ZONING PERMIT CITY OF HARRISVILLE, MICHIGAN

Except as otherwise provided, no building or structure of any kind, including signs, shall be erected or demolished or any restricted use undertaken until a permit has been issued by the Zoning Administrator. Once it has been determined by the Zoning Administrator that the proposed building, structure, or use is in conformance with all the provisions of the City ordinance and appropriate fees are paid, a Zoning Permit may be issued. The Zoning Permit shall be non-transferable and shall remain valid for one (1) year from the date of issuance. A Zoning Permit must be obtained prior to the approval of a building permit.

Date _____

Zoning Permit # _____

Applicant's Name _____

Applicant's Mailing Address _____

City _____ State _____ Zip Code _____

Applicant's Home Phone _____ Cell _____ Email _____

ZONING APPLICATION FOR

Construction

Fence

Demolition/Moving

Deck & Patio

Sign Temporary include picture and size

Special Use Permit

Sign Permanent include picture and size

Rev. Spec. Use Per.

Type of Construction _____

Intended use and purpose for the proposed building, structure, or land _____

PROPERTY IDENTIFICATION AND LOCATION

Tax ID#: 120-____-____-____-____

Property Owner's Name _____

Property Owner's Phone Number _____

Address of Property _____

Nearest Main Road _____ Directions to Property _____

SITE PLAN INFORMATION

Site or Plot Plan – Applicant please see instruction attached.

Name _____ Property ID _____

North



South

I acknowledge and agree that in the event I provide inaccurate or false information in my site plan as to the property lines, setbacks, building sizes, locations of structures or any other pertinent facts, I am liable and responsible for the legal ramifications of said false or inaccurate information and hereby expressly agree to hold harmless the City of Harrisville for any damages subsequently awarded by any Court for any action based upon the granting of the permit request in this application

Applicant's SIGNATURE _____

-----**FOR DEPARTMENT USE ONLY**-----

Property Zoned _____ Application Approved _____ Denied _____

Date _____

Zoning Administrator _____

Zoning Permit # _____ Payment made by: _____

Amount Paid _____ Cash _____ Check _____ # _____ Other _____

Construction ___ Demo/Moving ___ Sign Temp ___ Sign Perm ___ Fence ___ Deck & Patio ___ Special Use Per. ___ Rev. Spec. Use Per. ___

SITE PLAN DRAWING REQUIREMENTS

City of Harrisville Planning and Zoning

200 N. Fifth St. P.O. Box 278 Harrisville, MI 48740

Email: Harrisville1905@hotmail.com

PHONE: 989-724-6666

FOLLOW THESE INSTRUCTIONS CLOSELY!! INCORRECT OR INCOMPLETE DRAWINGS WILL BE REFUSED!!!

1. ORIENT DRAWING BY DIRECTION—NORTH, SOUTH, ECT.
2. USE THE ENTIRE SQUARE TO REPRESENT YOUR LAND.
3. DRAW AND LABEL WITH DIMENTIONS **ALL EXISTING BUILDINGS** ON YOUR PROPERTY.
4. DRAW AND LABEL WITH DIMENTIONS THE PROPOSED NEW CONSTRUCTION.
5. PROVIDE MEASUREMENTS FROM ALL EXISTING AND PROPSED BUILDINGS TO ALL 4 LOT LINES AND THE DISTANCE BETWEEN ALL BUILDINGS.
6. INCLUDE PICTURE OF FENCE TO BE USED AND HEIGHT OF ALL FENCING.
7. SHOW ALL LAKES OR STREAMS ON THE PROPERTY.
8. PROVIDE THE NAME OF ANY PUBIC OR PRIVATE ROAD ALONG THE SIDE WHERE IT BORDERS YOUR PROPERTY.
NOTE: IF THE PROPERTY IS ACCESSED BY AN EASEMENT THAT ENDS ON YOUR PROPERTY, SHOW WHERE IT ENDS AT YOUR PROPERTY LINE.
9. PUT NAME, ADDRESS AND PHONE NUMBER OF THE PERSON WHO PREPARED THIS SITE PLAN.
10. YOU MAY BE REQUIRED TO PROVIDE ADDITIONAL INFORMATION, AND/OR A SURVEYED SITE PLAN.

IMPORTANT

Be aware there may be other parts of the zoning Ordinance that pertain to your project. You are responsible to comply with all parts of the City of Harrisville zoning ordinance.

THANK YOU FOR YOUR ASSISTANCE.

CITY OF HARRISVILLE PLANNING AND ZONING DEPARTMENT