

The regular meeting of the Harrisville City Council was held on January 10, 2022 at the City Office.

The meeting was called to order at 7:00 P.M. by Mayor Gehring and the Pledge of Allegiance was said.

Present: Mayor Gehring, Treasurer Luenberger, Clerk Pierce, Council Members: Schwanz, Bauermeister, Kaiser, Mason, Peterson and Attorney Cook. Absent: Bean. And guests.

Motion by Mason, support by Schwanz to approve the minutes of December 13, 2021. Motion carried 5-0.

Motion by Schwanz, support by Peterson to pay the bills in the amount of \$33,190.92. Motion carried 5-0.

### **CORRESPONDENCE**

Mayor Gehring shared a letter sent by Liz McNichols, owner of the Holly Hock building on the corner of Main St. and 2<sup>nd</sup>. St. concerning two trees on 2<sup>nd</sup> St. next to the building on city property. Discussion. Mayor will continue further discussions with L. McNichols about issue.

### **ORGANIZATION**

Motion by Mason, support by Bauermeister to confirm David Cook as City Attorney. Motion carried 5-0.

Motion by Kaiser, support by Bauermeister to set City Council meeting times, at City Hall, as the 2<sup>nd</sup> Monday of the Month at 7:00 P.M. Motion carried 5-0.

Motion by Bauermeister, support by Peterson to appoint Jacquelyn Schwanz as Mayor Pro Tem. Motion carried: 5-0.

Motion by Bauermeister, support by Kaiser to appoint Marjory French as Deputy Clerk for the City of Harrisville. Motion carried 5-0.

Motion by Kaiser, support by Peterson to appoint Thomas Keerl as Deputy Treasurer for the City of Harrisville. Motion carried: 5-0.

Motion by Schwanz, support by Peterson to appoint Jim Kaiser as Street and Sidewalk Administrator for 2022. Motion carried: 5-0.

Motion by Peterson, support by Schwanz to reconfirm Clerk as City Census Administrator for 2022. Motion carried 5-0.

Motion by Bauermeister, support by Schwanz to confirm Mary Peterson as Chamber of Commerce Representative for 2022. Motion carried 5-0.

Motion by Bauermeister, support by Schwanz to confirm Jim Kaiser as FEMA Representative for 2022. Motion carried 5-0.

Motion by Kaiser, support by Peterson to appoint Thomas Keerl as city Web Site Coordinator for 2022. Motion carried 5-0.

Motion by Peterson, support by Mason to appoint J. Schwanz to the finance committee for term ending December 31, 2022. Motion carried: 5-0.

Motion by Schwanz, support by Peterson to appoint Tom Mason to Finance Committee for term ending December 31, 2022. Motion carried: 5-0.

Moratorium Review on number of Marijuana Facilities in city was discussed. Decision was made on November 9, 2020 at the city council meeting to hold the number of facilities to three.

Motion by Bauermeister, support by Mason to continue the moratorium and review it on a yearly basis. Next review set for January 9, 2023. Motion carried: 5-0.

Motion by Schwanz, support by Peterson to confirm appointment of Richard Dunn, James Potter, and Paul Althoff to the Tax Board of Review for the term ending December 31, 2022. Motion carried 5-0.

Motion by Bauermeister, support by Schwanz to re-confirm appointment of T. Keerl, L. Schwanz, A. Kay as Zoning Board of Appeals members, (3- year terms to end December 31, 2024).

Treasurer Luenberger addressed adding the PNC bank of Oscoda as an additional bank for handling the city's finances.

Motion by Schwanz, support by Peterson to reconfirm and accept the investment policy as presented by the Treasurer for 2022 using the following banks: Huron Community Bank, Alpena Alcona Area Credit Union, Northland Area Federal Credit Union, Nicolet, PNC and to do business with said institutions. Motion carried: 5-0. Ayes: Schwanz, Bauermeister, Kaiser, Mason, Peterson. Nays: 0.

## **RESOLUTIONS**

#2022-01: Resolution for Poverty Exemption. NOW, THEREFORE, BE IT HEREBY RESOLVED that the Mayor/Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

Motion by Schwanz, support by Peterson to adopt Resolution #2022-01. Ayes: Schwanz, Bauermeister, Kaiser, Mason, Peterson. Nay: 0. Motion carried: 5-0.

#2022-02: Authorization to Allow Local Residents to Protest in Writing to Board of Review. NOW, THEREFORE, BE IT RESOLVED by the City of Harrisville of Alcona County that all resident taxpayers, or their agents, are authorized to protest to the board of review by letter. Said letters must be delivered to the physical or electronic address provided in the public notice or publication. For the March meeting of the board of review, letters must be received prior to the deadline on the publication. For the July and December meetings of the board of review, letters must be received by 5:00 pm on the day prior to the meeting stated on the public notice; and BE IT FURTHER RESOLVED, that the City of Harrisville shall include a statement notifying taxpayers of this option in each assessment notice under section 24c and on each notice or publication of the meeting of the board of review.

Motion by Schwanz, support by Peterson to adopt Resolution #2022-02. Ayes: Schwanz, Bauermeister, Kaiser, Mason, Peterson. Nays: 0. Abstain: 0. Motioned Carried: 5-0.

#2022-03: Asset Level Test to be used by the Board of Review. THEREFORE, BE IT RESOLVED that liquid assets of no more than \$5000.00 and no other tangible assets with the exception of one automobile and one primary residence, subject to being adjusted or amended by the Board of Review or any other additional pertinent information on a case-by case basis. Income producing assets shall be treated at the discretion of the Board of Review.

Motion by Schwanz, support by Peterson to adopt Resolution #2022-03. Ayes: Schwanz, Bauermeister, Kaiser, Mason, Peterson. Nays: 0. Motion carried: 5-0.

#2022-04: Resolution for Waiver of Penalty and Interest for Untimely Filed Property Transfer Affidavits: THEREFORE, BE IT HEREBY RESOLVED that pursuant to PA206 of 1893, The City of Harrisville, Alcona County authorizes the Mayor or their designee to waive the collection of penalty and interest for untimely filed property transfer affidavits.

Motion by Schwanz, support by Peterson to adopt Resolution #2022-04. Ayes: Schwanz, Bauermeister, Kaiser, Mason, Peterson. Nays: 0. Motion carried: 5-0.

#2022-05: Resolution Allowing a Qualified Property Owner to File a Written Request with the July or December Board of Review to Claim a Primary Exemption. THEREFORE, BE IT HEREBY RESOLVED THAT PURSUANT TO PA206 of 1893, The City of Harrisville, Alcona County authorizes a qualified property owner to file a written request with the July or December Board of Review to claim a Primary Residence Exemption as determined by the date an affidavit claiming the exemption was filed under subsection 2(MCL 211.7cc).

Motion by Schwanz, support by Peterson to adopt Resolution #2022-05. Ayes: Schwanz, Bauermeister, Kaiser, Mason, Peterson. Nays: 0. Motion carried: 5-0.

#2022-06: Performance Resolution for Governmental Agencies. This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipality an "Individual Permit for Use of State Highway Right of Way" or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way". BE IT RESOLVED that this resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT. BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the Department (MDOT) for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY: Barbara Pierce, Clerk.

Motion by Mason, support by Bauermeister to adopt Resolution #2022-06. Ayes: Schwanz, Bauermeister, Kaiser, Mason, Peterson. Nays: 0. Motion carried 5-0.

Motion by Schwanz, support by Peterson to grant permission to Tom Keerl, DPW and/or Barbara Pierce, Clerk, to apply for emergency permit(s) for work within the city to the Michigan Department of Transportation (MDOT). Motion carried: 5-0.

Motion by Mason, support by Bauermeister to set Friday, February 11, 2022 at 12:00 PM for a Finance Committee meeting. Motion carried: 5-0.

## **REPORTS**

Mayor Gehring: Zoning forms are being redone for new application requests. Mayor Gehring informed council of scheduled meeting with FIRST Net concerning purchase of new phone lines for the mayor and the DPW.

Clerk Pierce: Summer Concert dates will be Wednesdays, July 6, 13, 20, 27 and August 3, 2022. Have had requests coming in for bookings. Discussion of the printing of the concert brochures for this season.

Harbor Commission report from Bruce Byer, chairperson, presented council with 2022 harbor budget. Shared the many positive changes and updates happening this season.

Planning Commissioner J. Schwanz reports the Planning commission is in the process of finalizing the Master Plan which is up for review every five years. The Planning Commission will meet Wednesday, January 12, 2022 at 6:30 at City Hall. Planning Commission meetings are open to the public.

Fire Department Assistant Chief Tom Keerl presented two bids offered by R & R Fire Truck Repair, Inc. of \$22,305.00 and a bid from Dinges Fire Company, of \$24,286.00 for Jaws of Life equipment and optional tools. Discussion.

Motion by Bauermeister, support by Kaiser to accept bids and award R & R Fire Truck Repair, Inc. in the amount of \$22, 305.00 for the Jaws of Life equipment. Motion carried: 5-0.

Council Last Comments: Alderman Bauermeister commented on the harbor commission and the positive work they are doing to present the best service to boating customers.

Mayor moved meeting to be adjourned. Motion by Schwanz, support by Mason to adjourn meeting. Motion carried: 5-0.

Meeting adjourned at 8:22 PM.

Next City Council meeting February 14, 2022 at 7:00 PM.

Published prior to council approval.

Mayor \_\_\_\_\_ Clerk \_\_\_\_\_